

The Spiral

OCTOBER, 2018

President's Message

We are growing, thanks to you! We currently have about 260 members, up from 236 last semester. Tell all your friends about our program so that we are able to continue to grow and offer more of the great classes that you are enjoying this semester. Course registration is open until October 1, so if you know someone who would still like to take some classes, the registration form and the course catalog can be printed from our web page <u>www.aikenlearning.org</u> or they can register in person at Business & Education room 113. Catalogs are also available in B&E 113.

September blew in Hurricane Florence and the USCA campus was closed September 11 and 14. The two classes that were affected by the closures have been rescheduled. Remember, the Academy for Lifelong Learning (ALL) adheres to the USCA policies with regard to inclement weather. Therefore, when USCA campus classes and events are canceled, our Academy classes are also canceled. For information on campus closures, go to the USCA website <u>www.usca.edu</u> or to our Academy website <u>www.aikenlearning.org</u>.

The curriculum committee is busy developing classes for Spring Semester 2019. They already have more than 25 classes under consideration and are looking for more. If you have an idea for a class (and especially if you know someone who would be a possible instructor for the class!), please share your idea with the committee. Call or email the committee chair, Kathy Rachick, 630-567-0023 or curric@aikenlearning.org. Also, we are always looking for volunteers to join the curriculum committee (we really do need you!), so drop by at the next meeting to see how we come up with the classes that are scheduled each semester. The next meeting will be Monday, October 8 at 2:00 pm in B&E 102.

One of the menu items on our web site is called the Logo Shop. This menu item links to a marketing organization that sells several types of items bearing the Academy logo (e.g., shirts, tote bags, ball caps, and golf balls). This shop exists purely as a resource for our members. The Academy does not receive any funds from these sales. While some other organizations who use the marketing company may authorize an additional markup on items as a fundraising opportunity, we do not.

> Harriet Haynes, Academy President pres@aikenlearning.org

Thoroughbred Racing Course Delayed



Due to unforseen circumstances, the start of Cot Campbell's *World of Thoroughbred Racing* course is being delayed two weeks to October 12. It will now run through November 2.

You May Bring a Guest to the Academy Holiday Reception



You may bring a non-Academy guest to our Holiday Reception on December 11 (B&E 116, 2:00 – 3:30 pm). There is a \$15/guest charge to cover the provided hors d'oeuvres and beverages. Arrangements were made too late to

include the guest option in the printed catalog, but was included in the online registration form. To add a guest to your existing registration, contact USCA Department of Continuing Education at USCA (803-641-3563 / info@aikenlearning.org).

Hurricane Make Up Dates

Class sessions canceled on Septermber 11 and 14 due to Hurricane Florence are being made up as follows:

Modern Astronomy: October 5, 11a-12p, P 106

Social Media: October 2, 11a-12p, B&E 124

Courses Beginning This Month

Please see the published catalog for full descriptions and additional information. (You can download the current catalog from the Academy website at <u>aikenlearning.org/Catalog.php</u>).

To enroll, register online at <u>campscui.active.com/orgs/UniversityofSouthCaroli-naAiken1#/selectSessions/2481806</u>, or return the form in the catalog along with any required payment. For questions, contact USCA Department of Continuing Education at USCA (803-641-3563 / <u>info@aikenlearn-ing.org</u>).

IMPORTANT NOTE: Do NOT attend these classes or events unless you have pre-registered AND have received written confirmation of your registration from USCA.

PIANO 101

Dates: 2 Tuesdays, October 2, 9 Time: 10:00 a.m. - 11:00 a.m. Location: Business and Education Building, Room 124

HISTORY IN HEADSTONES-A SIMPLE GUIDE TO CEMETERIES

Date: Tuesday, October 2 Time: 2:00 p.m.-3:00 p.m. Location: Business and Education Building, Room 124

AIKEN BACKSTRETCH EXPERIENCE

Date: Monday, October 8 (rain date - October 10) Time: 8:15 a.m. - 10:45 a.m. Location: Rye Patch, 100 Berrie Road, Aiken, SC

CONVERSATIONAL SPANISH Dates: 6 Thursdays, October 11, 18, 25; November 1, 8, 15 Time: 10:00 a.m. - 11:00 a.m. Location: Business and Education Building, Room 124

INTRODUCTION TO PRACTICAL BREWING SCIENCE Date: Friday, October 12 Time: 10:00 a.m. - 12:00 p.m. Location: Aiken Brewing Company, 140 Laurens St., Aiken

WORLD OF THOROUGHBRED RACING Date: 4 FridayS, October 12, 19, 26, November 2 Time: 2:00 p.m. - 3:00 p.m. Location: Penland 106 NOTE DATE CHANGE

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Dates: 6 Mondays, October 15, 22, 29; November 5, 12, 19 Time: 10:00 a.m.-11:15 a.m.

Location: Business and Education Building, 2nd Floor Gym

LITERATURE OF THE CAROLINAS: PAT CONROY Dates: 4 Tuesdays, October 16, 23, 30; November 6 Time: 10:00 a.m. - 11:00 a.m. Location: Business and Education Building, Room 122

POPES, PLAGUES, AND POLITICIANS: A LITERARY TOUR OF ITALIAN HISTORY Dates: 6 Wednesdays, October 17, 24, 31; November 7, 14, on 28 (no class 11/21) Time: 12:30 p.m.-1:45 p.m. Location: Business and Education Building, Room 122

PUBLISHING, MYSTERIES AND HORSES Dates: Four Thursdays, October 18, 25; November 1, 8 Time: 12:00 p.m. - 1:00 p.m. Location: Business and Education Building, Room 124

FOUR WINTER COLONY HOMES & THEIR OWNERS Date: Monday, October 15 Time: 1:00 p.m. - 2:00 p.m. Location: Business and Education Building, Room 122 NOTE LOCATION CHANGE

SUPREME COURT CASES THAT SHAPED A NATION Dates: 4 Fridays, October 26; November 2, 9, 16 Time: 11:00 a.m. - 12:00 p.m. Location: Penland 106

FALL STEEPLECHASE Date: Saturday, October 27 Time: Gates open at 9:30 a.m. First race at 1:00 p.m. Location: Bruce's Field, Aiken

LITERARY ARCHETYPES Dates: 2 Mondays, October 29; November 5 Time: 12:00 p.m. - 1:00 p.m. Location: Penland 106

August 2018 Board Meeting

[These minutes were approved at the September 17 Board Meeting.]

The meeting was called to order at 1:52 pm by President Harriet Haynes.

Present: President Harriet Haynes, Past President Jan Van

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Guests: Department Head Karen Edgington, Joel Aitchison, Department Event Coordinator Michaela Keklak

MINUTES - Doug Wilson

Minutes of the prior Board meeting, held April 18, 2018, were approved.

Doug will miss the September 17 Board meeting so he requests that somebody else on the Board take secretarial notes on the meeting for him (or better yet an audio recording).

TREASURERS REPORT - Joel Aitchison

This is the first Board meeting following Administrative Assistant Abby Grizzle's departure at the end of last semester. Joel announced he is now a full time employee and has taken over the accounting aspects of Abby's job.

We have no known carry-over expenses from last semester. The cost to publish and mail printed copies of the Fall catalog was \$763. The carry-over account balance is sufficient to cover this and any other anticipated expenses prior to receiving this semester's registration fees.

CURRICULUM COMMITTEE REPORT – Kathy Rachick

The Fall catalogs have been printed and now are available.

Work is in progress for the Spring semester; over twenty course ideas are being developed.

Kathy reported that approximately 150 responses were returned in last semester's Academy member survey. Survey results have been sent to all members of the Curriculum Committee. Kathy requested that an article be placed in The Spiral informing the members of what the Committee is doing in response to input from the survey. Kathy and Harriet will work together to create this article and will submit it to Doug for inclusion in the newsletter.

Kathy is working on a document to welcome instructors and to give them the information they'll need to prepare and present their courses: our expectations of them, audiovisual resources, parking requirements, contact information, etc.

PUBLICITY COMMITTEE REPORT – Jeanmarie Bronson

Jeanmarie is now in place as our new Publicity Chair, replacing Rachel Pirkle. She has already submitted an article for the upcoming monthly Mature Times supplement to the Aiken Standard and will welcome any suggestions for future publicity articles. It was suggested she would benefit from attending the Curriculum Committee meetings as she would become acquainted with what's in the pipleline and establish connections with the liaisons who can supply her with photos and course happenings.

Rack cards for this semester have been printed and are ready for distribution to appropriate locations around the

area.

OLD BUSINESS

Guest Passes

The Continuing Education Department has created the guest pass forms that will be used starting this semester. Each Academy member may use up to two guest passes per semester to introduce guests to the Academy by bringing them to a single class session. This information is included in the Fall catalog.

NEW BUSINESS

Fall Registration

Joel reported that the online registration has been configured and is nearly ready to go. It will not become active until our opening date of August 20 at 9 am.

Joel asked if we wished to have the fees for those items requiring fees be payable at time of registration, and the Board agreed that we wanted it set up that way.

We have six volunteers from the Curriculum Committee to assist with the Registration Open House on August 20, although we may not need them all. Our volunteers will help with parking passes, handing out membership cards, etc. They may not be involved with handling any credit cards, checks, or cash in order to comply with Payment Card Industry (PCI) security standards.

Vacant Treasurer Position

Abby Grizzle's departure this summer left us with no Treasurer. With Karen Edgington's approval, we asked Joel Aitchison to take over as our Treasurer and he accepted. In accordance with our bylaws for filling vacant positions between member meetings, the Board elected Joel as Academy Treasurer.

Dedicated Office Space

A separate desk and two filing cabinets have been designated as our dedicated office space in Business & Education 113. This will consolidate all Academy information and resources in one place for the benefit of the Academy and USCA Continuing Education staff.

It was suggested that a sign be placed on or by the door to B&E 113 identifying it as the Academy For Lifelong Learning Business Office, to make it easier for our Academy members to locate. They may wish to add a similar sign for McGrath. Joel said he would take care of this.

Printed Catalogs

There was a discussion regarding the quantity of printed catalogs needed in the future. It is recognized that some people without printers or computers may require printed copies, but we wonder if the number currently being mailed to people is greater than necessary. Several suggestions were made: Send a form to the postal mailing list that must be returned in *or*der to continue to receive printed copies.

Don't mail catalogs but only make them available for pickup at the ContEd office.

Add an item to the registration form with an appropriate charge to receive printed documents (catalog, newsletter, etc.) for the semester.

The topic was tabled for discussion at a later Board meeting.

Continuing Education Contacts

We have a need for a contact list for the interns working with ContEd. The class liaisons must contact the office on occasion when there is a classroom problem that must be addressed. Michaela agreed to assemble this list and provide it to Kathy for distribution to the Curriculum Committee and Board members.

Voice Amplification Equipment for Classrooms

The need for instructor voice amplification equipment was one of the top items mentioned in responses to last semester's Academy member survey. Harriet has been talking to Brenda Taylor, our Line Dance instructor re the system Brenda uses. She will get specifics from Brenda. Karen has also asked the interns to investigate available options.

Non-Academy Guests at the Holiday Reception

Last year we received late requests to bring non-Academy guests to our Holiday Reception. The members were were willing to pay for the guests, but there was inadequate time to make arrangements with the caterer, to figure out an appropriate charge, and to offer this to the rest of the membership. In recent emailed communication among the Board a figure of \$15 for non-Academy guests was set for this year's Holiday Reception. This will be added as a separate item on the online registration form; but it is too late for the printed catalog.

Relativity and the Genius of Albert Einstein

The class is being moved from B&E 122 to tiered classroom 124 at the instructor's request.

Schedules for Classroom Sessions Preceding and Following Ours

Kathy requested USCA provide us with full schedules for the classrooms we use so that we will know if the classrooms are in use immediately before or after our sessions. This will enable us to inform our instructors whether they can come in early to prepare or have some leeway for answering questions after class, etc.

Odell Weeks Senior Extravaganza

Karen informed us that USCA and McGrath would be participating at this year's Senior Extravaganza. We related our experience from past participation in which we concluded that this venue had not proved effective for us and so the Academy has not participated in several years.

Class Information Template

There was a lengthy discussion regarding the desire to have a template for the liaisons to use for submitting class and event information for the catalog. The desire is to have standardized input that could simply be copy/pasted into the catalog document and avoid all the manual formatting that must now take place. The problem is that the exact formatting details in the submitted forms will vary with the computer, software, and fonts in use by the various liaisons, such that having everyone start with, say, a Microsoft Word template, would still result in varied formats in the submissions. This topic was tabled for further discussion.

Website Update

The website was updated August 7 with Fall semester information, including the downloadable catalog. The online calendar for the Fall semester has been in place a week or so longer than that. The printed copies of the catalog were mailed to the mailing list on August 13.

We have converted the website to use the secure https protocol instead of the old non-secured http protocol. Since no sensitive information is transmitted in either direction on our site, secured connections are not really needed, but this will prevent our less computer savvy users from becoming distraught over the alerts some web browsers are starting to pop up when connecting to non-secured sites. In addition some web search engines are starting to penalize nonsecured sites with less favorable positions in presentation of their search results.

There is currently a problem with the web design software used to create and maintain the website in that it cannot translate Doug's edits into changes in the "live" website. Doug can make minor changes by editing the website files manually, but for larger changes we need the software fixed. Doug is working with our server's technical support group on this.

Doug will be out of town the last two weeks in September, thus making it difficult or impossible for him to update the website during this period, even if the current software problem has been corrected by then. This puts a premium on making any classroom changes in response to large enrollments as soon as possible in the hope that the website can be updated before Doug's trip.

ADJOURNMENT

The meeting was adjourned at 3:40 pm. The next Board meeting is scheduled for September 17 at 2:00 pm in B&E 102.



The Spiral is published monthly during the academic year by the Academy for Lifelong Learning at the University of South Carolina Aiken, 471 University Parkway, Aiken, SC 29801. 803-641-3563. Doug Wilson, Editor

Academy Officers: President: Harriet Haynes; Past President: Jan Van Slyke; President Elect: (vacant); Secretary: Doug Wilson; Treasurer: Joel Aitchison (USCA)

Committee Chairpersons: Curriculum Chair; Kathy Rachick; Curriculum Chair-Elect: (vacant); Publicity Chair: JeanMarie Bronson **Ex-officio Members:** Dr. Tim Lintner , Faculty Liaison; Karen Edgington, Director Office of External Programs

Academy on the Web: aikenlearning.org

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Einstein 10-10:50a [B 124] Antebellum SC 11A-12P [B 122	2 <i>Piano 101</i> 10-11a [B 124] <i>Social Media & You</i> Hurrricane Make Up 11a-12p [B 122] <i>Headstones</i> 2-3p [B 124]	3 Beg. Line Dancing 11:00a-12:00p [B Gym] Fermentation 12:00-1:15p [B 122] Aiken Symphony 2:00-2:50p [B 122] World War I 3-4p [P 106]	4 African-American 12-1p [B 124] North Augusta 2-3p [P 106]	5 Monarchy in Eng. 9-10a [P 106] Modern Astronomy Hurricane Make Up 11a-12p [P 106] Live From The MET 12:30-1:30p [P 106]	6
7	8 <i>Aiken Backstretch</i> 8:15-10:45a [Rye Patch, 100 Berrie Rd, Aiken]	9 <i>Piano 101</i> 10-11a [B 124]	10 Aiken Backstretch (Rain date from Oct 8) 8:15-10:45a [Rye Patch, 100 Berrie Rd, Aiken] Beg. Line Dancing 11:00a-12:00p [B Gym]	11 Conv. Spanishl 10-11a [B 124] African-American 12-1p [B 124]	12 Brewing Science 10a-12p [Aiken Brewing, 140 Laurens St., Aiken] Live From The MET 12:30-1:30p [P 106] T'bred Racing 2-3p [P106]	13
14	15 <i>Tai Chi</i> 10-11:15a [B Gym] <i>Winter Coll Homes</i> 1-2p [B 122]	16 <i>Pat Conroy</i> 10-11a [B 122]	17 Beg. Line Dancing 11:00a-12:00p [B Gym] Italian History 12:30-1:45p [B 122]	18 Conv. Spanishl 10-11a [B 124] Publish Myst/Horses 12-1p [B 124]	19 Live From The MET 12:30-1:30p [P 106] T'bred Racing 2-3p [P106]	20
21	22 <i>Tai Chi</i> 10-11:15a [B Gym]	23 Pat Conroy 10-11a [B 122]	24 Beg. Line Dancing 11:00a-12:00p [B Gym] Italian History 12:30-1:45p [B 122]	25 Conv. Spanishl 10-11a [B 124] Publish Myst/Horses 12-1p [B 124]	26 Supreme Court 11a-12p [P 106] Live From The MET 12:30-1:30p [P 106]	27 Fall Steeplechase 11a-4p [Bruce's Field, Aiken]
28	29 <i>Tai Chi</i> 10-11:15a [B Gym] <i>Literary Archetypes</i> 12-1p [P 106]	30 Pat Conroy 10-11a [B 122]	31 Beg. Line Dancing 11:00a-12:00p [B Gym] Italian History 12:30-1:45p [B 122]			