

The Center of Lifelong Learning is composed of many volunteers who work directly with the USCA Office of External Programs. Volunteers, for the most part, are tasked with finding and presenting non-credit classes that appeal to the (mostly) senior population of the CSRA. The Aiken area has a wealth of talent that we can draw from, and the USCA professors are very generous with their time, but since almost all lecture classes change each semester, it takes a lot of time and effort to seek out lecturers and get them on board each semester.

The curriculum volunteer who brings in a class is called a *liaison*. This *liaison* is tasked with getting all the needed class information from the lecturer and submitting it to the Curriculum Committee for inclusion in the next catalog. The *liaison* then becomes the interface between the lecturer and the Committee and works with the lecturer until the class has been completed. But for volunteers who are new to the area and know so few people here, getting out and finding new lecturers and classes can be a really tough and time-consuming task.

The *liaison* position remains as it always has been, but sometimes the *liaison* doesn't have time to attend and service all the classes he/she brought into the schedule. So in an effort to pull in new curriculum volunteers, the Committee has created a new position to be called *facilitator*. The *facilitator* will be allowed to take the class that they facilitate for FREE! The *facilitator* does not have to search for lecturers, or bring classes into the curriculum. Their work will be to take charge of a class once the class information has been put into place by the *liaison*, should the *liaison* choose to hand off the class due to time constraints.

The *facilitator* then becomes the interface between the lecturer and the committee; They send a reminder to the lecturer before the class begins; they introduce the lecturer at the beginning of the first session; they take attendance at each session of the class; they handle the feedback forms, and write a report to turn in at the end of the final session. If you have hesitated to volunteer for the Curriculum Committee (or any other duties at CLL), here is a great way to be a part of it without the responsibility of finding new classes. And there is that bonus of free attendance to the class you facilitate.