

Sign-up to be A Class Room Facilitator and Attend Class for Free

Duties:

- Pick-up Course sign-in Sheet at Office Prior to Class and Ensure all Students Sign-in**
- Deliver Brief Instruction to Point out Location of Emergency Exits and Restrooms**
- Introduce Instructor and Read Biography at First Class**
- Deliver Sign-in Sheets to Office after each Class**
- Distribute Course Evaluation Forms at Final Class, Collect and Deliver to office after Class Conclusion**
- Training to be conducted on Tuesday, August 20, 2024, 1:00pm Room 144 (Our Classroom)**